

Take 5 Pre-task Risk Assessment Checklist

Company Name: Date: Ref No:

Site Name:

Job/Task:

Contractor:

Take 5 Pre-task Risk Assessment Checklist

STOP and THINK

Do I clearly understand what is required?

Please Select

Am I trained to do the work and familiar with the equipment/task?

Please Select

Are the tools and equipment in a safe condition?

Please Select

Do I have approved documentation for the task?

Please Select

Have I informed others who may be affected by my work?

Please Select

Do I have the correct PPE/RPE for the task (identified in the risk assessment/method statement)?

Please Select

Identify and Assess the Hazards

Hazard	Hazard type	Take or attach photo evidence of hazard identified	Describe the hazard	Risk Level	Likelihood	Control Measure
	N/A	No Documents & Photos To Display	<input type="text"/>	N/A	N/A	<input type="text"/>

Risk Level - Action

Low - Tolerable and continual improvement required.

Medium - Tolerable, provided risk is ALARP (As Low As Reasonably Practicable).

High Risk - Tolerability to be endorsed by management. Additional long term risk reduction required.

Extreme Risk - Intolerable. Stop and seek specialist advice. Immediate interim risk reduction required.

Likelihood

Rare - The event is not expected/Has never been heard of in the Industry

Unlikely - The event is possible/Has occurred in the Industry

Possible - The event is possible at some time in the foreseeable future (next 10 years)/Has happened at our company in the past 10 years/Occurs annually in the Industry

Likely - The event is expected at a site in the foreseeable future (next few years)/Occurs within our company more than once per year

Almost Certain - The event is expected to occur several times a year at a site

Control and Monitor

Are all hazards identified controlled or removed?

N/A