

RecChat Spotlight Edition: Irondequoit, NY Response

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General Questions

With your day camps, do you still do paper waivers/permission slips, or are you able to use RecTrac to do all of that?

For our Day camps, we process either in-person registration with a completed paper Day Camp Registration form or an online Registration through WebTrac. No phone registrations are allowed. Both the paper registration form/WebTrac have waiver statements with them. Also with Day Camp Registrations, we have a mandatory question set up as well for permission to go on field trips.

Do you maintain your server on premise, or it housed in Vermont systems?

Our server is housed on premise in our IT department. We contract out to a third party company. Once per month, they perform any software updates from VSI. The IT staff are the only ones allowed server access, unless we are working through an issue with VSI.

Do you use the RecTrac Activity Evaluation functionality for surveys?

At this time, we do not utilize RecTrac for sending out surveys. We are exploring this area currently with regard to our programming.

Is RecTrac your only area of responsibility with the agency?

No, RecTrac is not the only responsibility that I have. I also do program registrations, facility reservations and scheduling, and department resolutions for the Town Board. I am the Admin/Lead User for RecTrac, also while working the main registration desk and answering phones. It is a lot of multi-tasking! It is great that 3.1/NextGen allows users to go between applications and screens so easily. "



When you migrated to 3.1, did you start with a new database or did you transfer the existing data? Were you concerned about duplicate Households and policies for minimizing the impact?

We spent approximately a year preparing for our migration. During this time, we looked at what currently worked in RecTrac for our department and the areas in which we wanted to improve. We spent a lot of time cleaning up households, getting rid of or merging duplicate households, and looking at how we wanted to proceed. It was a great opportunity to clean items up and prioritize. When we migrated, we had few to no issues. "

Do you track health history for campers? Is there a way to link this info to activity enrollment?

For our Day Camps and Playground program, we do not track health history year to year. Every year we ask parents to resubmit their information for immunizations, allergies, medical/developmental conditions, and emergency contact information. We currently have these listed as part of a required question group. The answers then print as part of the rosters for staff so that the staff have all of the information in one location. "

Was there a big learning curve switching from 3.1 to Next Gen?

The bigger learning curve was migrating from 10.3 to 3.1. We found that it was important for us to give our staff as much time as possible to train and familiarize themselves with the new look and capabilities. However, going from "classic" 3.1 to Next Gen, no, there was not a large learning curve at all. It is very easy to navigate and use.

Some folks out in Cheyenne, WY chimed in to say they didn't struggle with the move to Next Gen, either. In fact, they said, "Next Gen is terrific!"

Do you use the interface with NCSI for background checks? Are there any functional differences between classic 3.1 and Next Gen?

We do not use NCSI/SSCI for background checks. We use the NYS Sex Offender Registry. That said, we haven't found many – if any at all – functional differences between the classic UI and the Next Gen in anything we do in RecTrac.