

RecChat

 VERMONT SYSTEMS



Waivers in RecTrac and WebTrac

Vermont Systems' Waiver options

Waiver Options

- **RecTrac – In Person Waivers**

- Print & Sign
- Topaz for Electronic Signature
 - Devices
 - Waiver Text + Signature (no longer offering)
 - Signature Only 1" X 5" (TL462)



- **WebTrac**

- None
- Printed
- E-Authorize (Toggle/click wrap only)
- E-Signature - **New** in 3.1.10.07.04





Walk through

- **New options on waiver screen**

- Signing Method

Select your signing method *

Please select

Please select

I am signing as a parent or guardian of a participant

I am signing as an adult participant

I am signing as an adult participant

- Typed Name

- (Must match enrollee name if signing as an adult participant)

Typed name of adult signee below *

- Signature capture (Use mouse or touchscreen)

Sign here *



WebTrac E-Signature Setup

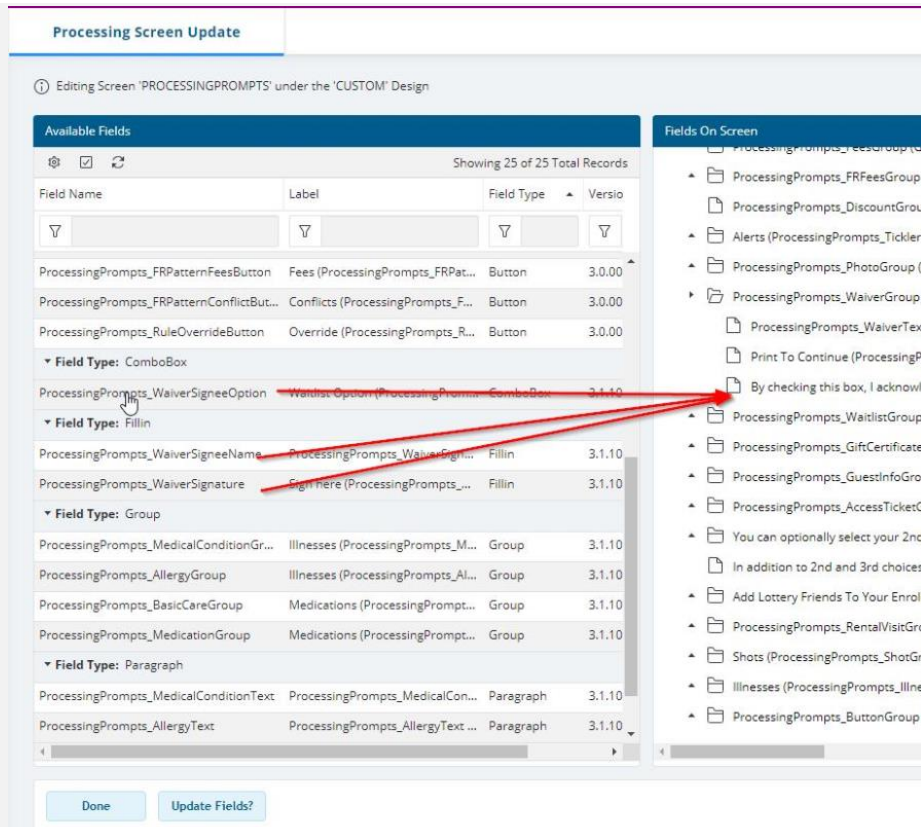
Setup

1. Ensure your WebTrac waiver(s) include a [Signature Capture] block
 2. On your WebTrac Parameters profile set your Waiver Option for the desired module(s) to E-Signature
- Optional/As Needed
 - You can update the language of the field labels/values (Signee Method, Signee Name, Signature) using Language Code Management
 - If you have a custom “Processing Prompts” screen for WebTrac you will need to add the new waiver fields

WebTrac E-Signature Setup appendix

If you have a custom Processing Prompts screen for WebTrac, add the three new fields.

- WebTrac Processing Screen Management
 - Change the “Processing Prompts” custom screen for WebTrac
 - Under the ProcessingPrompts_WaiverGroup add the three Waiver fields (SigneeOption, SigneeName, and Signature) to the bottom of the WaiverGroup.



The screenshot displays the 'Processing Screen Update' interface. At the top, it indicates 'Editing Screen 'PROCESSINGPROMPTS' under the 'CUSTOM' Design'. Below this is a table of 'Available Fields' with columns for Field Name, Label, Field Type, and Version. The table lists various fields, including those under the 'Waiver' group. Three red arrows point from the 'ProcessingPrompts_WaiverSigneeOption', 'ProcessingPrompts_WaiverSigneeName', and 'ProcessingPrompts_WaiverSignature' rows to the 'Fields On Screen' panel on the right, where they are being added to the screen configuration.

Field Name	Label	Field Type	Version
ProcessingPrompts_FRPatternFeesButton	Fees (ProcessingPrompts_FRPat...	Button	3.0.00
ProcessingPrompts_FRPatternConflictBut...	Conflicts (ProcessingPrompts_F...	Button	3.0.00
ProcessingPrompts_RuleOverrideButton	Override (ProcessingPrompts_R...	Button	3.0.00
ProcessingPrompts_WaiverSigneeOption	Waiver Option (ProcessingPrompts_...	ComboBox	3.1.10
ProcessingPrompts_WaiverSigneeName	ProcessingPrompts_WaiverSignee...	Fillin	3.1.10
ProcessingPrompts_WaiverSignature	Sign here (ProcessingPrompts_...	Fillin	3.1.10
ProcessingPrompts_MedicalConditionGr...	Illnesses (ProcessingPrompts_M...	Group	3.1.10
ProcessingPrompts_AllergyGroup	Illnesses (ProcessingPrompts_Al...	Group	3.1.10
ProcessingPrompts_BasicCareGroup	Medications (ProcessingPrompt...	Group	3.1.10
ProcessingPrompts_MedicationGroup	Medications (ProcessingPrompt...	Group	3.1.10
ProcessingPrompts_MedicalConditionText	ProcessingPrompts_MedicalCon...	Paragraph	3.1.10
ProcessingPrompts_AllergyText	ProcessingPrompts_AllergyText ...	Paragraph	3.1.10