

P3 Recipient Relationships 101

Definitions:

Recipients = Entities, Departments, or Units that tips can be assigned to for investigation.

Recipient Contacts = People that are affiliated with Recipient entities (detectives, investigators, etc)

Individual Recipient Contacts have a number of granular settings to control their access/capabilities in P3:

The screenshot displays the 'Recipient Manager' interface for a 'DEMO Crime Stoppers Account'. On the left, a table lists various recipients, with 'Chelsea Police Dept.- DEMO' highlighted in yellow. A red callout box labeled 'RECIPIENT' points to this entry. The main area shows the 'Recipient Information' form for 'Chelsea Police Dept.- DEMO', including fields for Agency Name, Address, City, State/Province, Zip/Postal Code, Country, and County/Province. Below this is the 'Contact #1' form, which includes fields for First Name, Last Name, Title, Entity, Cell Number, Office Phone, Fax, Email/Username, Password, and Attachments. A red callout box labeled 'RECIPIENT CONTACT' points to the 'Entity' field. At the bottom, there are eight numbered checkboxes for permissions: 1. Enable Login, 2. Email Notifications, 3. Include PDF, 4. Text Notifications, 5. Can Add Tips, 6. Can Deliver To, 7. Two Way Dialog, and 8. Recipient Contact Administrator.

1. Can this person log into P3 to see ONLY the tips that have been delivered to the parent Recipient account?
2. Do you want this person to receive email alerts when tips are delivered to the parent Recipient account?
3. If yes, should the email include a PDF copy of the tip?
4. Do you want this person to receive SMS Text Alerts when tips are delivered to the parent Recipient account?
 - o You must add their cell number above.
5. Can this person manually enter tips into P3 by completing a form?
6. Can this person deliver tips to other Recipients if deemed necessary?
7. Can this person communicate with the tipster via anonymous 2-way dialog?
8. Can this person modify (add/edit/delete) other Recipient Contacts (people) within this parent Recipient account? (This allows you to appoint an admin for each Recipient - and allow them to monitor/manage their people).

** You can add as many Recipient Contacts as you wish by clicking "Add Another Contact" under your last contact for each recipient account.

Recipient Contact Management

There are often circumstances where you will want individual Recipient Contacts to be associated with multiple Recipient accounts.

Example: you wish for “Chelsea Shipman” to be a Recipient Contact for “Chelsea Police Department, Deb Homicide Team, and Demo Burglary Division.

Under the “Settings Menu,” choose “Recipient Contacts.” Find the Chelsea Shipman contact record in the left grid. All existing Recipient relationships will display on the right. Remove relationships by un-checking the box. Add new relationships by checking boxes from the list of Recipients below.

Contact is a member of these Recipients.

Add others by checking boxes here.

Email/Username	Name	#
109crimestoppers@gmail...	Valentino, Dan	1
cbs@andersoft.com	Shipman, Chelsea	1
cbs85@andersoft.com	Shipman, Charles	1
chelsea.shipman85@gmai...	Shipman, Chelsea	3
Chelsea@andersoft.com	Shipman, Chelsea	1
chelsea5@andersoft.com	chelsea	1
dan@andersoft.com	Test, Ok	1
dan@danbruton.com	Bruton, Daniel	2
dan_bruton@hotmail.com	Reciprocal, Danny	2
dan1@andersoft.com	Smith, John	1
dan2@andersoft.com	Jones, Jane	1
danly@andersoft.com		1
deb2@andersoft.com	Police Dept, Deb Test2	1
deb9@andersoft.com		2
debj@andersoft.com		4
jame@andersoft.com		1
jaso@andersoft.com		1
jdoe@andersoft.com	Doe, John	1
joe@gmail.com	Center Contact 1, Fusion	1
john.doe@andersoft.com	Doe, John	1
jsmir@andersoft.com		1
kam@andersoft.com		1
lhab@andersoft.com		2
lisa@andersoft.com		5
misc2@andersoft.com	Test, Kev	1
nka@andersoft.com	Smith, Ronald	1
nka3@andersoft.com	Anders, Kev	1
officer@testpd.com	Haber, Lisa	1
RDorman62a@gmail.com	Dorman, Rick	1

Settings

- General Settings
- Offense Types
- Status Types
- Keyword Watch List
- Canned Responses
- Call Statistics
- Reward Settings
- Reward Points
- Program Awareness

Manage

- Users
- Recipients
- Recipient Groups
- Recipient Contacts**
- My Account

Recipient Membership

This contact is a member of the following recipients:

- Chelsea Police Dept.- DEMO
- Deb Homicide Team
- Demo- Burglary Division

Select Additional Recipients

- Abilene CS Test Recipient, Abilene
- Academy Endeavor Elementary School, Chelsea
- Alabama Fusion Center
- Atlanta Conference, Atlanta
- Bruton Test Recipient, Mahl

Granular settings (rules) for each Contact record apply to all Recipient accounts that they are connected with.