



SCHOOL: _____

RECIPIENT CONTACT ADMIN: _____ TITLE: _____

IMPLEMENTATION CHECKLIST

- COMPLETE P3 CAMPUS RECIPIENT CONTACT ADMIN TRAINING**
 - Watch the full series of our training videos*

- ACCESS DEPLOYMENT RESOURCES IN THE RESOURCE PORTAL**
 - Thoroughly read 'Best Practices & Protocol' document

- BUILD YOUR P3 CAMPUS TEAM** (those who will receive and manage reports)
 - Configure recipient contacts in the P3 backend
 - Go through student lesson, awareness, and operational documents with your team members*
 - Make sure each team member has been trained (videos) on how to manage reports properly

- FAMILIARIZE TEACHERS**
 - Distribute P3 Campus teaching materials/deployment resources*
 - P3 Campus professional development meetings will be completed by DAY _____ | MONTH _____

- INFORM STUDENTS***
 - Determine who will deliver the student lesson, how, and how often

- DISTRIBUTE PROMOTIONAL MATERIALS***
 - Print and hang posters
 - Display promotional video in communal spaces and on social media
 - Provide link to P3 Campus on any district/school websites, portals, social media platforms, and school-owned devices

- SEND OUT PARENT LETTER***

- SEND OUT PRESS RELEASE***

*= See Resource Portal for documents referenced
(P3Campus.com > 'Administrator Login' > 'Resource Portal')

SIGNATURE: _____

DATE: _____

FOR SUPPORT OR TROUBLESHOOTING



(936) 569-0447



support@andersoft.com