

Actions Summary

Cranberry High Road Link

PR000010

Contract

Key Action	Open / Closed	Date Raised	Internal / External	Planned Completion Date	Actual Completion Date	Priority	Owners	Actionees
Yes	Open	12/08/2021	Internal	25/03/2022	Not Set	High	Travis Stever	Johnathan Christensen
Description	Contracts to be drawn up							

Designs

Key Action	Open / Closed	Date Raised	Internal / External	Planned Completion Date	Actual Completion Date	Priority	Owners	Actionees
Yes	Open	11/01/2022	Internal	20/08/2021	Not Set	High	Paula Flowers	Trevor Jordan
Description	Have designs drawn up and approved							

Combined Authority

PR000019

Make amendments to governance review as outcome of meeting 24/7

Key Action	Open / Closed	Date Raised	Internal / External	Planned Completion Date	Actual Completion Date	Priority	Owners	Actionees
Not Set	Open	Not Set	Internal	Not Set	Not Set	High	Priscilla Fernandez	Priscilla Fernandez

Assumptions Summary

Cranberry High Road Link

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Timescales

Key Assumption	Open / Closed	Date Raised	Category	Owners
Yes	Open	17/01/2022	Budget	Sam Brown
Description	The timescales are well within reason			

Sub Contractors

Key Assumption	Open / Closed	Date Raised	Category	Owners
Yes	Open	08/02/2022	Delivery	Geoffrey Burgess, Trevor Jordan
Description	Sub contractors have been appointed			

Combined Authority

PR000019

Assumption that all constituent members will approve the governance review and scheme in full Council

Key Assumption	Open / Closed	Date Raised	Category	Owners
Not Set	Open	20/01/2018	Delivery	Priscilla Fernandez
Description	No Information Supplied			



Benefits Summary

Cranberry High Road Link

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Traffic Management

Open / Closed	Category	Planned Delivery Date	Actual Delivery Date	Owners
Open	Waste Reduction	14/04/2022	Not Set	Diane Davidson, Tamara Berry
Description	Management of the flow of traffic in and out of town			
Measure of the Benefit	Congestion and pollution reduction			

Pollution Reduction

Open / Closed	Category	Planned Delivery Date	Actual Delivery Date	Owners
Open	Waste Reduction	28/10/2022	Not Set	Geoffrey Burgess
Description	No Information Supplied			
Measure of the Benefit	No Information Supplied			

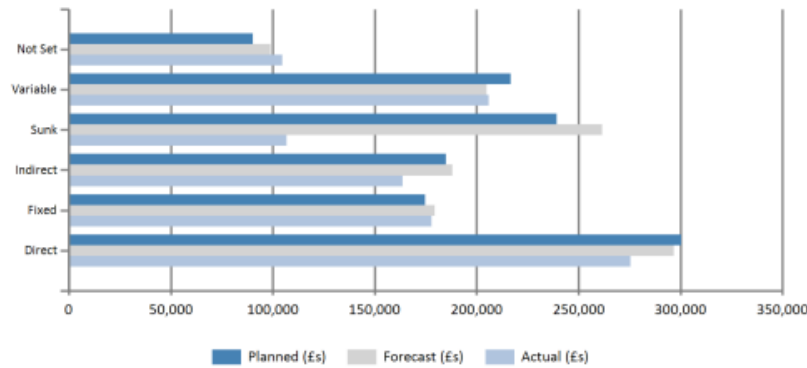
Riverside Area Renovation

PR000023

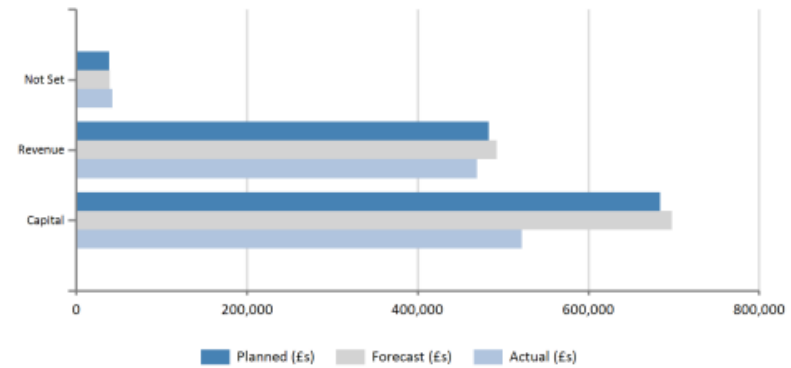
Environmental Improvements

Open / Closed	Category	Planned Delivery Date	Actual Delivery Date	Owners
Open	Waste Reduction	02/08/2023	02/08/2023	Geoffrey Burgess

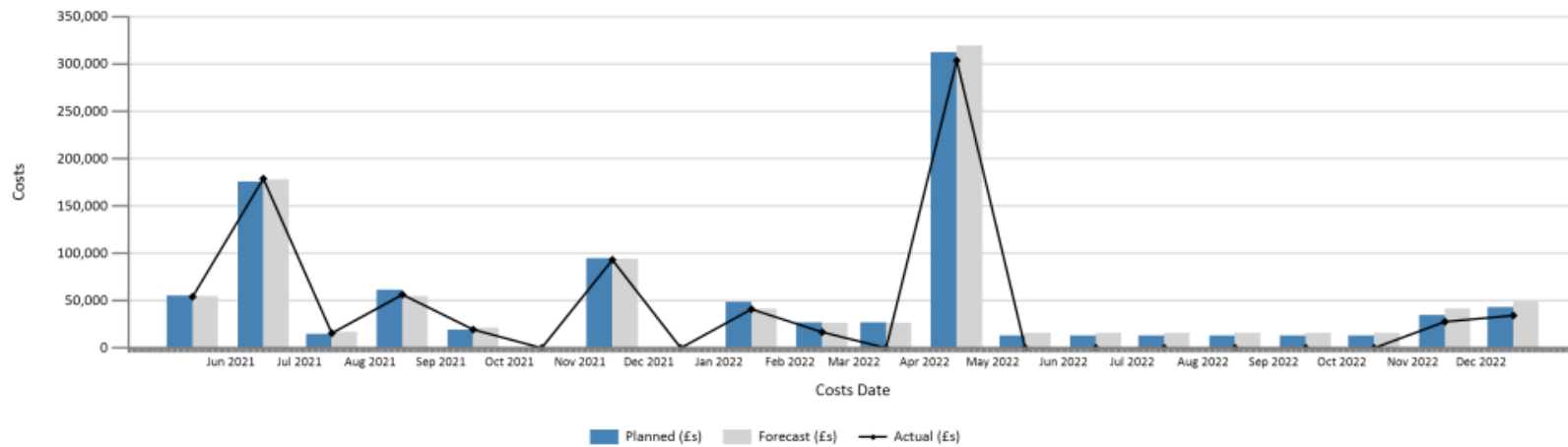
Costs Summary



Costs by Category



Costs by Revenue / Capital



Cranberry High Road Link

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Contract Costs

Period	Open / Closed	Category	Revenue or Capital	Internal or External	Planned (£s)	Forecast (£s)	Actual (£s)
August 2021	Open	Variable	Capital	Internal	19,317	14,874	13,833
Description	No Information Supplied						
Reason for Deviation	No Information Supplied						

External Consultants

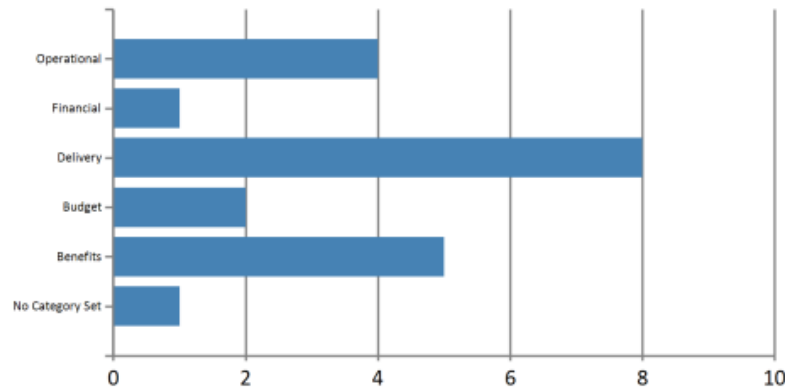
Period	Open / Closed	Category	Revenue or Capital	Internal or External	Planned (£s)	Forecast (£s)	Actual (£s)
August 2021	Open	Not Set	Not Set	External	38,750	39,450	42,555
Description	No Information Supplied						
Reason for Deviation	No Information Supplied						

Third party

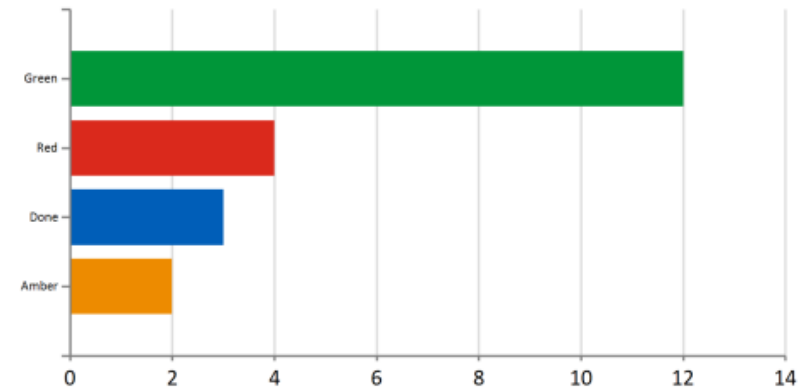
Period	Open / Closed	Category	Revenue or Capital	Internal or External	Planned (£s)	Forecast (£s)	Actual (£s)
August 2021	Open	Variable	Revenue	Internal	3,000		
Description	No Information Supplied						
Reason for Deviation	No Information Supplied						

Patient Costs

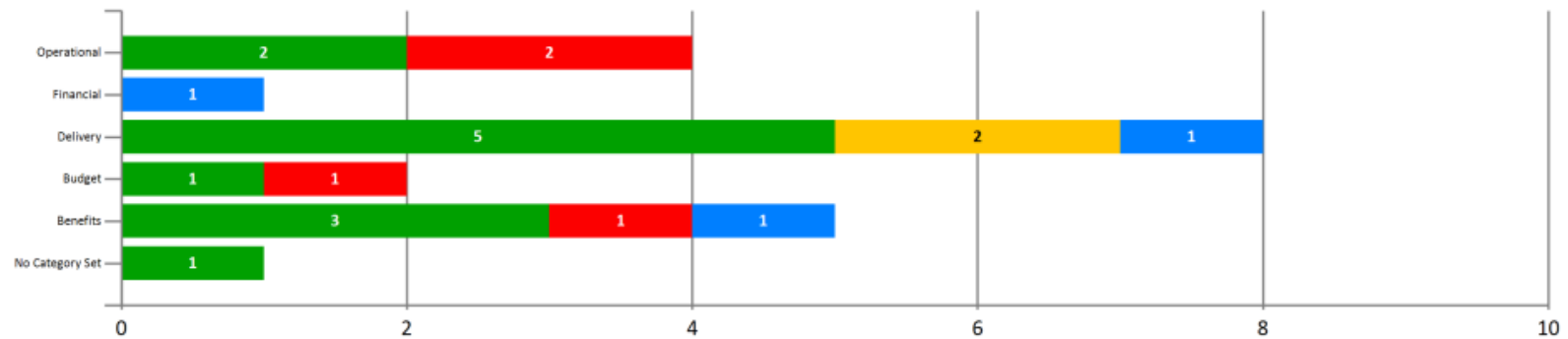
Issue Summary



Numbers of Issues by Category



Numbers of Issues by Status



Number of Issues by Category / Status Combined



Cranberry High Road Link

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Resource for Maternity cover

Key Issue?	Issue Category	Owners	Target Resolution Date	Resolution Date
Yes	Delivery	Mark Stone	30/03/2022	Not Set
Issue Description	Our project manager is due to go on Mternity leave in November. We are attempting to obtain resource from another project.			
How was the issue resolved?	Issue still open			

Supplies

Key Issue?	Issue Category	Owners	Target Resolution Date	Resolution Date
Yes	Delivery	Don Barber	25/02/2022	Not Set
Issue Description	Delay in supplies being ordered/delivered			
How was the issue resolved?	No Information Supplied			

Lessons Learnt

Cranberry High Road Link

PRO00010

Could have been done better

Open / Closed	Title	Date Identified	Category
Open	We should have been more engaged with Politicians	25/02/2022	Budget
Description	<p>We have suffered from a lack of early engagement with councillors.</p> <p>We need to make sure for additional infrastructure projects that we engage at least 12 months prior to planned implementation.</p>		
Recommendation	Set up weekly or possibly fortnightly update emails		
Open / Closed	Title	Date Identified	Category
Open	Resourcing	09/02/2022	Resources
Description	No Information Supplied		
Recommendation	No Information Supplied		

Should have been done differently

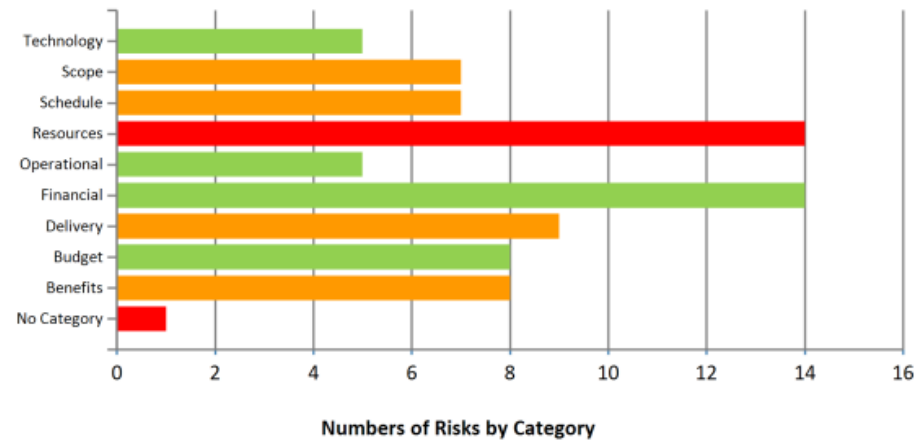
Open / Closed	Title	Date Identified	Category
Open	Acquisitions	17/01/2022	Operational
Description	Some sites were in poor condition so needed extra work. Better sites should be defined		
Recommendation	Widen search area		

Risk Summary

	1	2	3	4	5
5	1	0	1	1	0
4	0	3	1	5	0
3	0	1	17	10	3
2	0	25	7	1	2
1	0	0	0	0	0

Current Likelihood

Current Impact



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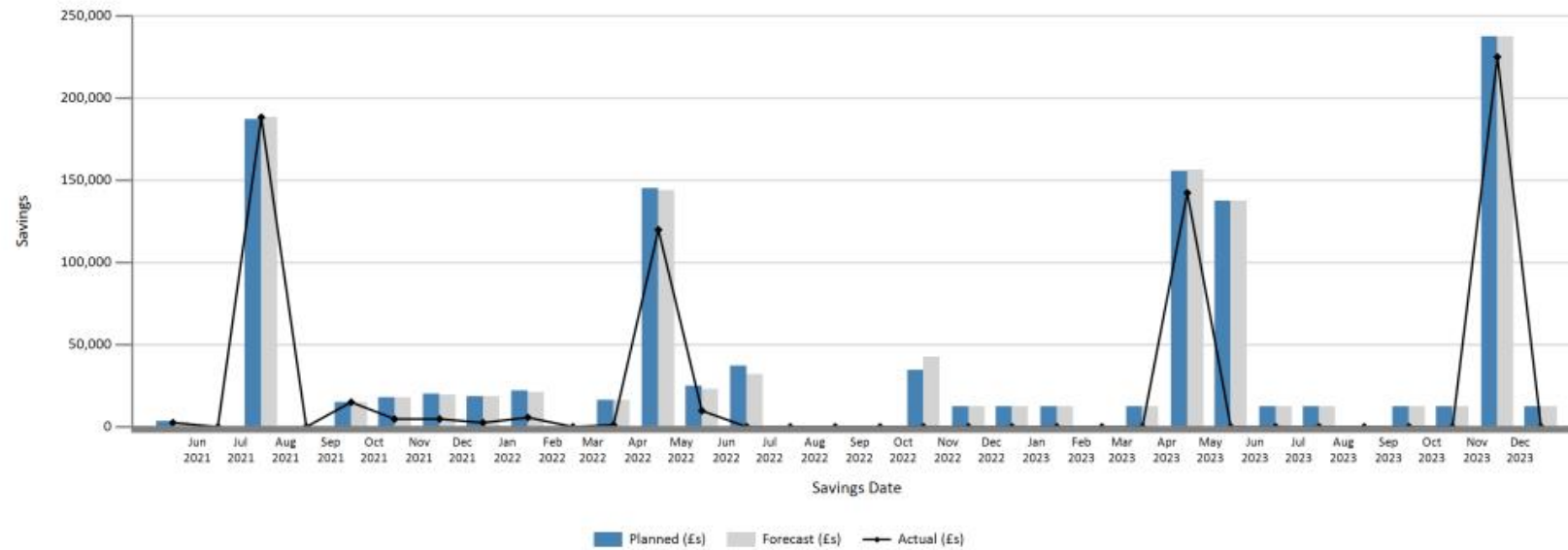
Infrastructure Programme falls behind

Open / Closed	Date Raised	Category	Current Score	Mitigated Score	Planned Mitigation Date	Proximity	Closure Date	Key Risk	Owners
Open	01/10/2021	Financial	15	6	Not Set	Long Term	31/01/2022	Yes	Fredrick Bowman
Risk Description	No Information Supplied								
Mitigating Action	No Information Supplied								
Opportunity Response & Reason	Exploit No Information Supplied								
Threat Response & Reason	Transfer No Information Supplied								

Savings not delivered

Open / Closed	Date Raised	Category	Current Score	Mitigated Score	Planned Mitigation Date	Proximity	Closure Date	Key Risk	Owners
Open	26/11/2021	Benefits	12	10	Not Set	Medium Term	30/03/2022	Yes	Kristine Davison
Risk Description	This risks links directly to this benefit #BEN.17.01Reduced holdings and maintenance costs								
Mitigating Action	No Information Supplied								
Opportunity Response & Reason	Reject No Information Supplied								

Savings Summary



Cranberry High Road Link

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Equipment

Period	Open / Closed	Category	Owners	Planned (£s)	Forecast (£s)	Actual (£s)
May 2022	Open	Cost Reduction	Fredrick Bowman	10,000	8,000	9,744
Description	No Information Supplied					
Reason for Deviation	No Information Supplied					

Period	Open / Closed	Category	Owners	Planned (£s)	Forecast (£s)	Actual (£s)
June 2022	Open	Not Set	No Information Supplied	12,000	8,000	
Description	No Information Supplied					
Reason for Deviation	No Information Supplied					

Period	Open / Closed	Category	Owners	Planned (£s)	Forecast (£s)	Actual (£s)
October 2022	Open	Not Set	No Information Supplied	22,000	30,000	
Description	No Information Supplied					

Tasks and Milestones Summary

Cranberry High Road Link

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Governance arrangements

Key Task?	Task Start Date	Task End Date	Due in (days)	Owners	Percentage Complete
No	19/09/2021	20/09/2021		Amanda Pittman	100%
Description	No Information Supplied				

Project Team formed

Key Task?	Task Start Date	Task End Date	Due in (days)	Owners	Percentage Complete
Yes	24/07/2021	27/08/2021		Jermaine Hodges	100%
Description	No Information Supplied				

roles and responsibilities

Key Task?	Task Start Date	Task End Date	Due in (days)	Owners	Percentage Complete
No	08/08/2021	30/09/2021		Jermaine Hodges	100%
Description	No Information Supplied				

reporting structure

Key Task?	Task Start Date	Task End Date	Due in (days)	Owners	Percentage Complete
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