



### Document template with fillable fields

These document templates are fillable PDFs with interactive form fields where users can input text or select options.

You can create fillable PDFs using software tools like Adobe Acrobat, PDFelement, or Sedja, which allow you to add form fields like text fields, radio buttons or checkboxes, and then upload them to Factorial to send them to your employees.

You want your employees to fill this in (text fields).

**Name and Surname**

**ID**

**Position**

You want your employees to choose between these options (radio buttons).

**Yes**

**No**

You want your employees to select one or many options (checkboxes).

**Option 1**

**Option 2**

**Option 3**

You want your employees to sign here.

**Employee's signature**

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