

[OF-035]

This form is to order a complimentary freeze screen on 'The Big Picture'. Please complete and return this form to your dedicated Suntec Point of Contact no later than 14 days prior to move-in day of the event.

All forms are to be completed by the signatory of the licensing agreement. To change authorised personnel for submissions, please complete AP-001 Change in Authorised Personnel Permit.

**Contact Details**

Licensee/Authorised Party's Name:


Licensing Agreement Number:

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Event Name:


Contact Number:


**Terms & Conditions**

- Upon submission of this form, Suntec Singapore will issue a contract for endorsement.
- Orders will only be confirmed once a signed contract has been returned.
- Submission of pre-orders should follow the stipulated timeline.
- All standard terms and conditions apply.
- All information is intended as a guide only.
- This form is valid till 31 December 2023.

**Service Offerings**

VIP Services [Complimentary Freeze Screen]	
<b>Overview</b>	Create a sense of occasion by freezing The Big Picture for your VIP arrivals, departures or a fantastic group photo opportunity.
<b>Entitlement</b>	Freeze screens can be displayed up to 3 times per event [maximum 5 minutes each and slots cannot be combined] Complimentary entitlement for all events that have an existing allocation of The Big Picture Full Screen.
<b>Inclusions</b>	Display of Suntec Singapore Welcome Message or existing content from client.

Please fill out the following details:

Request [1]	
Date:	Start Time: : Maximum duration of 5 minutes
Number of Pax:	Select Content to be Played:

If applicable, please fill out the table below:

Request [2]	
Date:	Start Time: : Maximum duration of 5 minutes
Number of Pax:	Select Content to be Played:

VIP SERVICES  
[COMPLIMENTARY FREEZE SCREEN]  
**ORDER FORM**

[OF-035]

If applicable, please fill out the table below:

Request [3]	
Date:	Start Time: : Maximum duration of 5 minutes
Number of Pax:	Select Content to be Played:

If applicable, please fill out the table below:

Request [4]	
Date:	Start Time: : Maximum duration of 5 minutes
Number of Pax:	Select Content to be Played:

If applicable, please fill out the table below:

Request [5]	
Date:	Start Time: : Maximum duration of 5 minutes
Number of Pax:	Select Content to be Played:

If applicable, please fill out the table below:

Request [6]	
Date:	Start Time: : Maximum duration of 5 minutes
Number of Pax:	Select Content to be Played:

If applicable, please fill out the table below:

Request [7]	
Date:	Start Time: : Maximum duration of 5 minutes
Number of Pax:	Select Content to be Played:

If applicable, please fill out the table below:

Request [8]	
Date:	Start Time: : Maximum duration of 5 minutes
Number of Pax:	Select Content to be Played:

If applicable, please fill out the table below:

Request [9]	
Date:	Start Time: : Maximum duration of 5 minutes
Number of Pax:	Select Content to be Played:

If applicable, please fill out the table below:

Request [10]	
Date:	Start Time: : Maximum duration of 5 minutes
Number of Pax:	Select Content to be Played:

*Supplementary list can be attached if required*