

# Proxy Form for the General Meeting

to be held on \_\_\_\_\_

The Owners of building \_\_\_\_\_

*Please read the important notes below before completing this form*

I/We, \_\_\_\_\_

being the owner/s of unit/lot number/s \_\_\_\_\_ hereby appoint:  
(\*Select only one of the below options)

\*Option 1

Name of proxy holder \_\_\_\_\_ or, failing his/her attendance at the general meeting, the chairperson of the general meeting, **or**,

\*Option 2

The chairperson from time to time of general meetings of the strata company,  
**or**,

\*Option 3

Name of proxy holder \_\_\_\_\_ only

to speak and act as my/our proxy holder and to vote for me/us in my/our name at the general meeting to be held on the above date **and at any adjournment of that meeting.**

Dated

Signature of **sole** owner

or **all** co-owner

\_\_\_\_\_ owner

\_\_\_\_\_

co-owner

\_\_\_\_\_

co-owner

\_\_\_\_\_

co-owner

## ***Section Below For Use Only by an Incorporated Owner***

In the case of an incorporated proprietor, this form requires the signature of a duly authorised person authorised to sign by its constitution.

\_\_\_\_\_  
Director/Secretary/Attorney/Officer/Agent

\*Select appropriate title

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### **IMPORTANT NOTES**

1. Any natural person can hold a proxy form. That person does not have to be a proprietor.
2. An incorporated owner should appoint a natural person as its proxy holder if it intends to vote.
3. Except in the case of a unanimous resolution, co-owner of a lot (e.g. husband and wife) may only vote on a show of hands if a proxy form has been completed by all co-owner appointing one person to vote for them.  
If possible, please complete and return the proxy form to the strata company manager well before the general meeting and confirm its safe receipt. Fax: (08) 9362 1133 or email: [officeadmin@esmstrata.com.au](mailto:officeadmin@esmstrata.com.au)
4. If you want to revoke this proxy form, please give notice of revocation to the proxy holder and the strata manager.
5. An incorrectly completed proxy may result in the proxy being invalid.

# Nomination for Election to Council for

The Owners of building \_\_\_\_\_

To the Chairperson of and The Owners of \_\_\_\_\_

I/we being the proprietor/co-owner of lot \_\_\_\_\_ hereby nominate \_\_\_\_\_

as a candidate for election to the council at the annual general meeting of the strata company to be held on \_\_\_\_\_

Name/s of nominator/s (please print):

Signature/s of nominator/s:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*(\*In the case of an incorporated owner, the nominator should select the applicable)*

Dated: \_\_\_\_\_

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## Consent to Nomination for Election to Council

I hereby advise that I/we consent to being nominated as a candidate for election to the council of the strata company at the annual general meeting to be held on \_\_\_\_\_ and, if elected, to serve as a member of the council.

Name of nominee: \_\_\_\_\_ of lot: \_\_\_\_\_

Signature of Nominee: \_\_\_\_\_ Dated: \_\_\_\_\_

*(\*In the case of an incorporated owner, the nominator must select the applicable)*

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### IMPORTANT NOTES

1. This form of nomination and consent to nomination must be in the hands of the chairperson of the annual general meeting prior to the close of nominations for that election. Email: [officeadmin@esmstrata.com.au](mailto:officeadmin@esmstrata.com.au)
  2. In the case of a **sole owner** written consent is only required if the candidate, being a natural person, is not personally present at the meeting.
  3. In the case of **co-owner** of a lot the nomination must be in favour of one co-proprietor and signed by all co-proprietors, including the nominee.
  4. In the case of an **incorporated owner** the nomination and consent must be in writing and needs to be signed by a properly authorised person.
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