

# Video Call Meeting with a guest

## How to organise a Video Call Meeting with a guest

1  
Sign into Healthdirect  
Video Call



Sign in

Email Address

your@email.com

Password

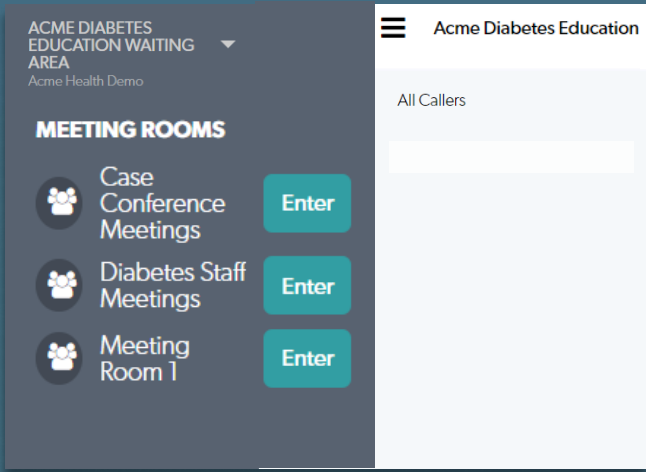
enter password

LOGIN >

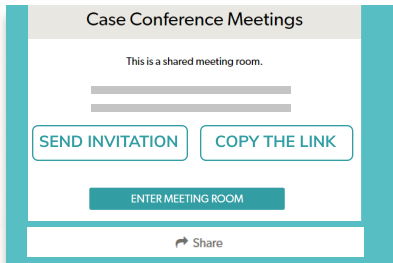
☐ Keep me signed in for today

[Reset your password](#)

2  
Click on the Name of the  
Meeting Room



3  
Click on Send invitation



Send Invitation

Recipients(s)

Recipient email addresses (comma separated)

Title

Call with xxx from Acme Organisation

Message

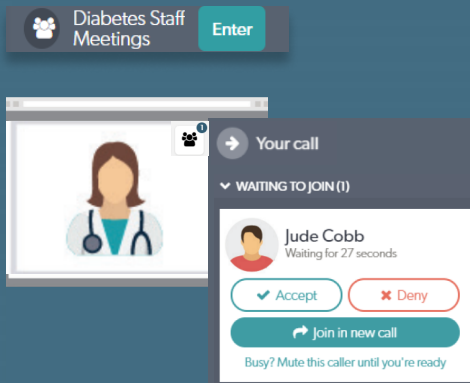
Should an invitation be sent for a particular time?

Yes No

SEND

Type in the recipient name  
and send invitation

4  
Enter the meeting room when  
ready to commence the meeting



Accept your guest caller and  
commence the meeting

