*[CUSTOMER LETTER HEAD]*

*[Date],*

To Whom It May Concern:

This letter is in reference to our request to have International Toll-Free Number(s).

*[Company name]* with company registration number *[Company Registration Number]* provides *[description of service].* In order to provide the best possible support, we need to have International Toll-Free Number(s) to facilitate service requests from customers.

The Location to where calls will be terminated (if multiple location please provide primary answering location): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

*[Company Name]* guarantees that:

1. the number(s) will be used exclusively for inbound customer calls made to Helpdesk/other services;
2. the number(s) will not be used for Call back, Calling Cards and Third Country Calling;
3. it is aware of the country restrictions/specifications and that it will respect them.

Sincerely,

Signature: *[Signature]* Date*: [Date]*

Printed Name: *[Printed Name]* Stamp: *[Stamp]*