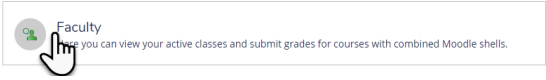


Starfish – In Danger of Failing

Raise this flag when a student is in danger of failing a course. Comments are required to raise this flag and will be sent to the student. Comments should include any action(s) that the student must take in order to pass the course, missing assignments, and/or recent test scores.

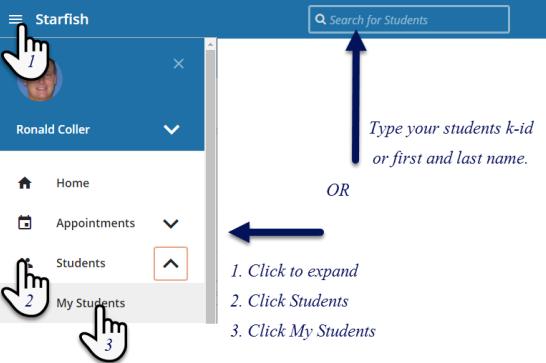
1. Login to the Bruin Portal and click on **Faculty**.



2. Click on **Starfish – Stick with KCC** image.

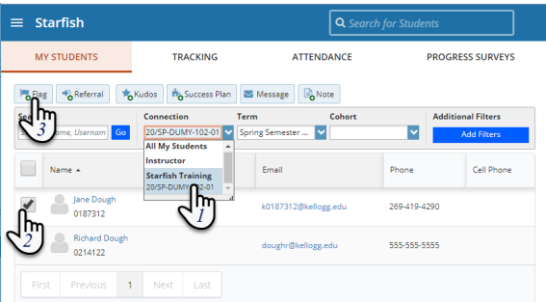


3. Click on the menu icon and select **Students**, then **My Students**.

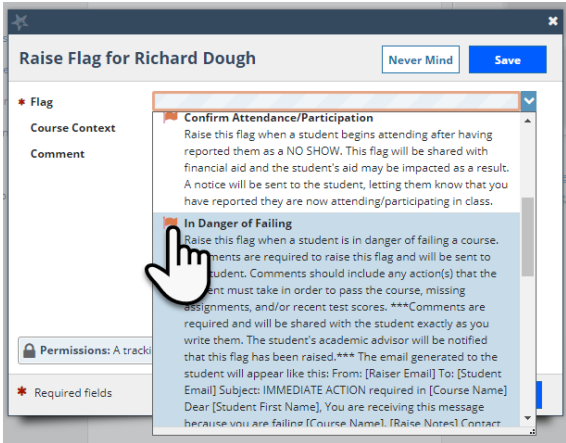


4. Using the **Connection** dropdown menu select the **Course & Section**.

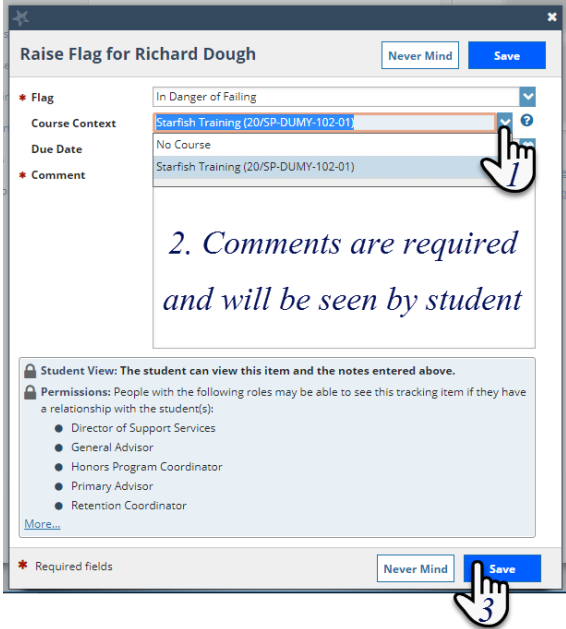
- Place a check next to the student you wish to **In Danger of Failing** and click **Flag**.



5. To select **In Danger of Failing**, scroll down in the pop-up window and click on **In Danger of Failing**.



6. Using the drop-down, select your course. **Comments are required** the student will receive it. When finished click **Save**.



Confirmation of submission

