

Starfish – Progress Survey

Progress Surveys can be used to quickly gather information from instructors at key moments in the term. You may receive a Progress Survey for Athletics and/or Support Services.

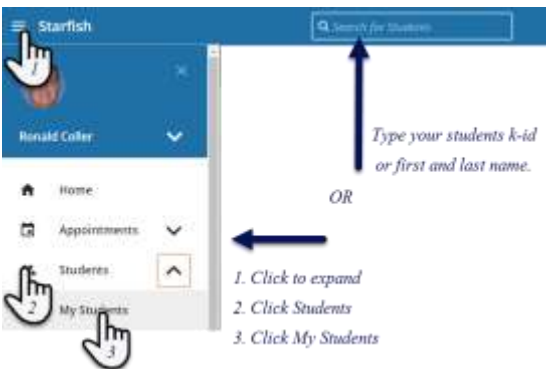
1. Login to the Bruin Portal and click on **Faculty**.



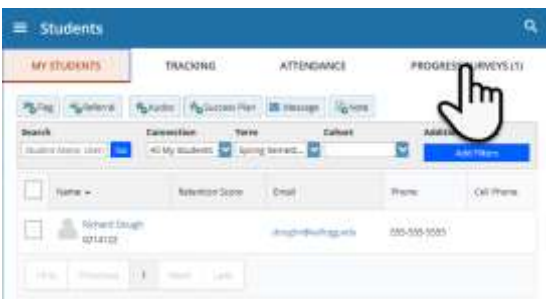
2. Click on **Starfish – Stick with KCC** image.



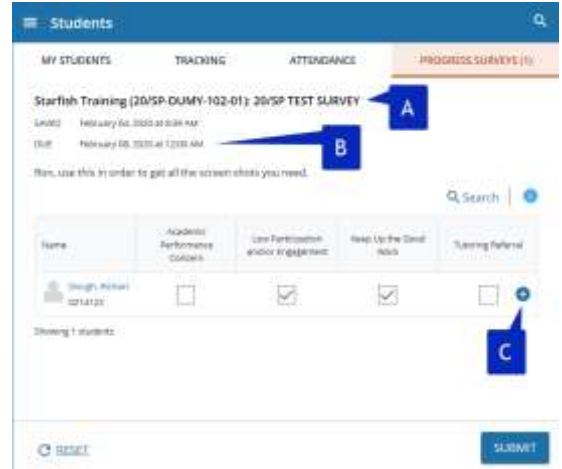
3. Click on the menu icon and select Students, then My Students.



4. Click on the **Progress Surveys (#)** from the top tab on the right side of the screen..

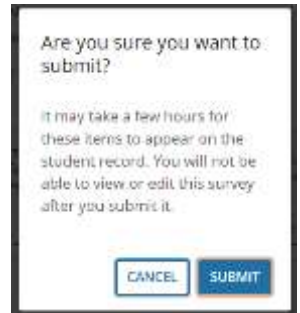


5. The **Progress Surveys** tab display. You may select multiple boxes, **Submit** when finished.



- A. If you have multiple surveys, you will see a drop down menu to select a different survey.
- B. Displays the **Due Date**.
- C. Option to enter **Comments**, please note the student **will see** any comments left.

6. Confirm your submission, It may take a few hours for these items to appear on the student record, once submitted you will **NOT** be able to edit the survey after you submit it.



Thank you! Successful submission of the survey.

