



## 2021 New Teacher Orientation

Welcome to BCSC! We want to make sure you leave today with access to all critical systems to start your year. **You will only be able to login to accounts if you have completed all necessary steps with HR.**

### Checklist before you leave

- A laptop that you can successfully login to
- Login to Chrome and open Gmail
- Login to PowerTeacher or PowerSchool
- Login to itslearning
- Login to Skyward/Employee Access
- Login to Frontline/AESOP
- Login to 360

### On Your Own Training Resources: (<https://bcscschools.helpjuice.com/>)

#### Gmail

- Knowledge Base: [https://bcscschools.helpjuice.com/en\\_US/Email](https://bcscschools.helpjuice.com/en_US/Email)

#### Skyward/Employee Access (pay, taxes, days)

- Knowledge Base: [https://bcscschools.helpjuice.com/en\\_US/skyward](https://bcscschools.helpjuice.com/en_US/skyward)

#### 360 (support tickets)

- Knowledge Base: [https://bcscschools.helpjuice.com/en\\_US/Support-Ticket](https://bcscschools.helpjuice.com/en_US/Support-Ticket)

#### AESOP (subs)

- Knowledge Base: [https://bcscschools.helpjuice.com/en\\_US/Human-Resources](https://bcscschools.helpjuice.com/en_US/Human-Resources)

#### Request for Educational Planning (REP) - Google Form used to request assistance from your building's UDL Facilitator

- Knowledge Base: <https://bcscschools.helpjuice.com/request-for-educational-planning-rep>

#### Google Windows Drive (Google) - Google Workspace through Windows

- Knowledge Base: <https://bcscschools.helpjuice.com/google-drive-for-windows>

## Virtual Training:

As a new teacher, you need to attend the following virtual trainings:

- Google Workspace
- itslearning
- PowerSchool if you are an administrator, dean, counselors, special education OR
- PowerTeacher if you are a classroom teacher. If you are unsure, please contact your administrator.

All sessions will be hosted and recorded on Zoom.

	1-1:30 pm	1:30-2:30 pm	2:30-3:30 pm	3:30-4 pm
Thursday, July 29th	PowerTeacher - Teacher <a href="#">Zoom Recording</a> <a href="#">Training Slides</a> (must be signed in)	Google Workspace <a href="#">Zoom Recording</a> <a href="#">Training Slides</a>	Itslearning <a href="#">Zoom Recording</a> Training Slides: <a href="https://bit.ly/itsstart2">https://bit.ly/itsstart2</a>	PowerSchool - Admin <a href="#">Zoom Recording</a> <a href="#">Training Slides</a> - 12 (must be signed in)
	8-8:30 am	8:30-9:30 am	9:30-10:30 am	10:30-11 am
Monday, August 2nd	PowerTeacher - Teacher <a href="#">Zoom Recording</a> <a href="#">Training Slides</a> (must be signed in)	Google Workspace <a href="#">Zoom Recording</a> <a href="#">Training Slides</a>	Itslearning <a href="#">Zoom Recording</a> Training Slides: <a href="https://bit.ly/itsstart2">https://bit.ly/itsstart2</a>	PowerSchool - Admin <a href="#">Zoom Recording</a> <a href="#">Training Slides</a> - 12 (must be signed in)

### Digital Version with links

<https://bit.ly/bcsc2021nto>

