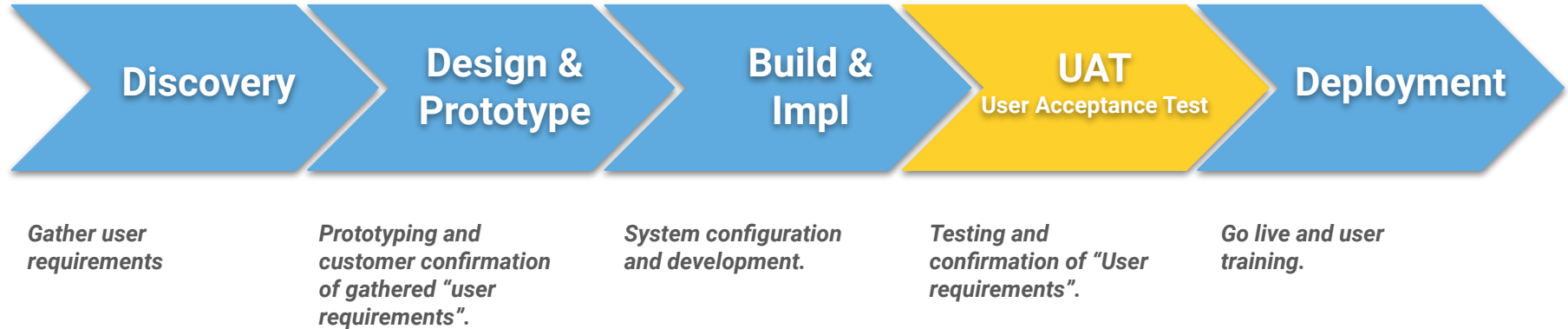




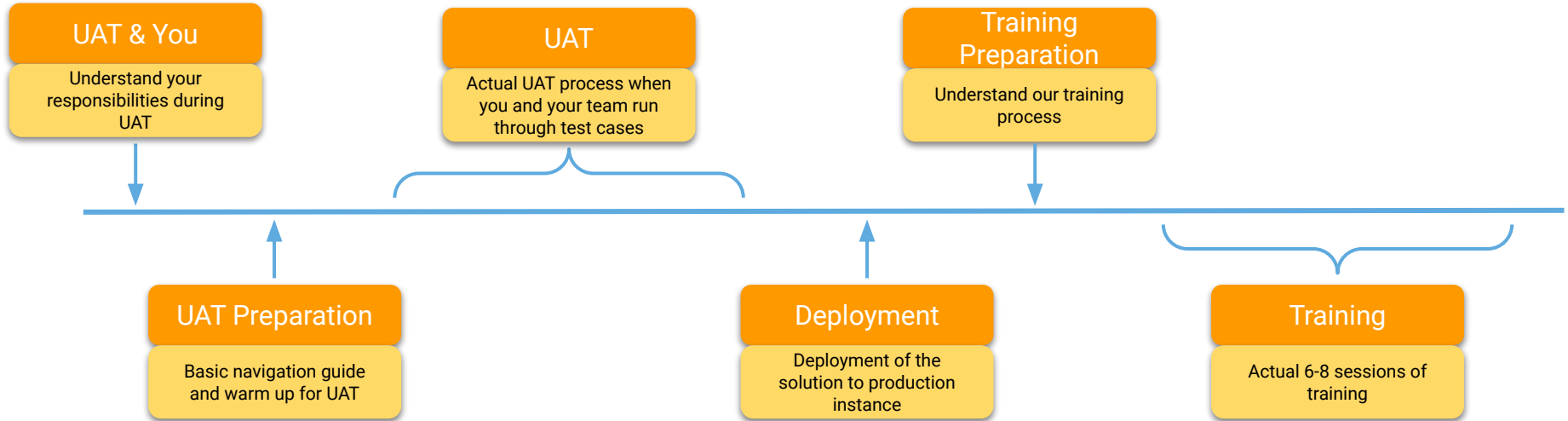
RIO Education (UAT & You)

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Project Phase Definition



Timeline



Who should be involved in UAT?



Project Sponsor (Institution)
<Name>

Project Sponsor should be involved from the beginning till the end of UAT. They may be doing some testing themselves but overall responsibility is to liaise between the RIO team and their internal team.

**Process/Department
Champion (Institution)**
Eg <Name>

Process Champions are those who signed up the requirements. They will be our first train-the-trainer target. They can select up to 2 Nominated Users to do the testing.

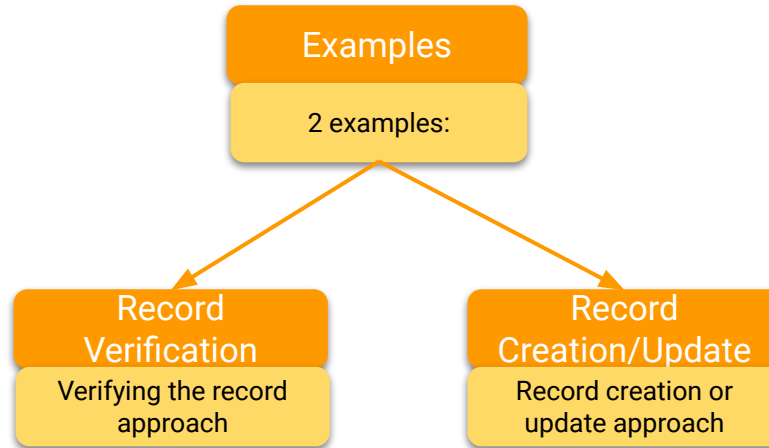
**Nominated Users
(Institution)**
Eg <Name>

Nominated Users are some power users selected to run through testing. Some of them may or may not be involved throughout the whole development process.

Example Test Cases



Each test case focuses on user requirements.



Test Case Example 1



Record Verification Approach (Program Plan Requirements):

I want to be able to...	so that I can...	Customer specific test data	Testing steps	Acceptance Criteria
have the ability to create/update program plan requirements.	I can create new/ maintain existing program plan requirements.	Academic Program: Textile Design Program Version: Textile Design V1	<ol style="list-style-type: none">1. Navigate to "RIO Program Admin" app.2. Click "Account" in the navigation bar.3. Filter the list by selecting "All Academic Program" at the dropdown.4. Then, click on the Academic Program record as mentioned in column H.5. Click on the "Program Version" tab.6. Then, click on the Program Version record as mentioned in column H.7. Click on the "Program Structure" tab.	User can view the program structure for the selected program version.
			<ol style="list-style-type: none">1. Click on the "Program Structure" tab.2. Then, click on the Program Version record as mentioned in column H.3. Click on the "Program Version" tab.	

Test Case Example 2



Record **Creation/Update** Approach (Program Application):

I want to be able to...	so that I can...	Customer specific test data	Testing steps	Acceptance Criteria
access a program application form	complete and submit one or more program applications for the same applicant	Program Details: - Academic Year: 2023 - Program: Textile Design	<ol style="list-style-type: none">1. In the navigation bar, click on "My Application".2. Click on the "Program Application" tile.3. In the application form, your personal information should be pre-filled.4. Fill out the fields in the form with red asterik & click "Next".5. Fill the mandatory fields for the Program Details as mentioned in column F & click "Next".6. Complete the next steps until you get to the "Payments" section.7. In the "Payments" section, follow the link provided and submit your Application payment.8. Click on the "Next" button to submit the application.	Applicant can submit an application to enroll to a program.
			<ol style="list-style-type: none">8. Click on the "Next" button to submit the application.7. In the "Payments" section, follow the link provided and submit your Application payment.6. Complete the next steps until you get to the "Payments" section.	

Testing Process



1. Each Process Champion will be given 1 (or more) tab to focus. Each tab will consist many test cases. Estimated time to complete a single tab is ~6 hours. (depending on the complexity of the test cases)
2. The Process Champion and Nominated Users will run through each of the test cases.
3. If they have any questions, please comment it to <Senior Consultant>.
4. Once the test case is completed, please update column J (Customer Testing Result).

Testing Roles



Internal Users

Logins enabled for each User Role. Instructions will be provided to guide your testing for each Focus Area i.e. Program, Admission, Enrollment, Billing etc.

External Users

Simulated as part of user testing process. For example, an Applicant can be created by going through the entire user 'sign-up' process. Some other External Users (Alumni etc.) may also be tested.

What's Next?



1. Nominate testing users per module and provide us their contact details for us to provision their login.
2. Walkthrough this slide with testing users (if they are not included in this meeting).
3. UAT Preparation ... (Next slide)

UAT Preparation



1. Videos consisting basic RIO Education navigation will be shared.
Please review it before the UAT Preparation meeting.
2. The RIO Education team will run through some test cases with you in this session.

UAT Timeline



Start Date: <>

End Date: <>



Want to know more?
Check out help.rioeducation.com